

DATA PRIVACY POLICY FOR DEFENCE FUND REFUNDS

1.	Who are we?	Financial Services Union formally IBOA, Irish Bank Officials' Association
2.	What personal data will be collected?	Surname, Forename, Maiden Name, Bank Staff Number, Date of Birth, Employer, FSU/IBOA Membership Number, Current address, Bank Account Details, BIC/Sort Code, IBAN/ Account Number, Personal email if available.
3.	When and why will this personal data be collected?	FSU will be collecting information over the next 3 months in order to process refunds from the Defence Fund
4.	Who will be it be processed by?	FSU employees
5.	Who will it be shared with?	We will share account information with your Bank so that you can receive your refund electronically if you are entitled to it.
6.	Where will it be processed and stored	FSU Authorised Membership System
7	When will it no longer be needed?	We estimate we will retain this information for 12 months solely to resolve any disputes that may arise but data will be destroyed after that period.
8.	How was consent acquired?	Through an online FSU website form or if requested a form will be sent by post.
9.	Security measures employed to protect data.	FSU has a secure and backed up information system to protect your information and prevent inappropriate access. Your information will only be accessed by authorised FSU Staff.

Please read our Privacy Policy for members at:- www.fsunion.org/privacy-members/